TSSC Minutes  
Tuesday, September 25, 9:30-11:00  
Library East Conference Room

**Attended:** Rich Bennett, Steve Carrico, Michele Crump, Jason Fleming, Cathy Martyniak, Erich Kesse, Tom Minton, Betsy Simpson, Naomi Young

1. Announcements
   a. Michele announced which programs the Electronic Resources Subcommittee voted to cancel in order to balance the FCLA budget.
      i. From RLG - Scipio, Index of 19th Century American Art Periodicals, Russian Academy of Scientists Bibliography, Contemporary Women’s Issues, DMI, and American Biographical Database.
      ii. From the Wilson Databases – Applied Science and Technology Index, Index for Legal Periodicals, Biography Index, and Essay and General Literature Index. Many of these will still be accessible in full-text through the Omni Wilson File.
      iii. An e-mail will be sent with the final decision on which cancellations will occur. These cancellations will not take effect until January 1, 2008.
      iv. Claire Dygert is checking with both RLG and Wilson Databases to ensure the cost will remain the same.

2. Web Pages Update - Tom
   a. There have been no major changes to the website.
   b. The new Smathers Library VOIP phone numbers are now posted on the Staff Directory page.
      i. He advised that staff check with Department Chairs regarding the policy on listing personal extensions.
      ii. It was discovered that VOIP phone number masking only works on calls placed to outside (non-VOIP) numbers.
   c. The UF Web Committee is working on a draft policy regarding UF Identity on each UF-affiliated web page. They may require webmasters to list phone numbers in the interest of better customer relations.
   d. A new UF template draft has been sent to webmasters. It features a solid blue header with the UF Identifier at the top of the page and the UF signature at the bottom. The header is dynamic. Tom showed examples of draft templates [here](#)
and here. These templates are experimental and not to be used on Library web pages.

e. Server Side Includes are the optimal choice for the new draft template, but they create a security risk when used with an active Front Page Extension. Tom asked that front page extensions be turned off.

3. DLC Updates – Erich

a. The Ringling Collection is now the Performing Arts Collection.
b. The Psychological Study of the Arts needs to be removed from the PALMM web page.
c. Women and Social Movements has two subcollections:
   i. The Women in Development Subcollection being funded by Helen Safa at $15K. Else Chaney is sending four filing cabinets from Washington, in transit. Helen Safa is donating two boxes of content.
   ii. The Radical Women in Gainesville Collection is forthcoming. An intern from Women’s Studies is working on collecting materials. Women’s News and Mama Raga have both given permission thus far.
d. The World Map Collection was sent to FCLA for digital loading but there have been some problems.
e. Aerial Maps is currently housed on the UF server but will be moving to the UFDC server. It will still have a PALMM header.
f. Florida Water Law continues to receive funding.
g. There have been no changes to the Oral History, Florida Photographs, or Florida Digital Newspaper Collections.
h. The Russian Philately continues to send content.
i. The Caribbean Collection is ending its two-year project. DLC is awaiting the arrival of the Virgin Island material and will be receiving the Caribbean newspaper Arte del Sol.
j. The South American Collection is a new grant project for the Jaqi Collection. It contains three subcollections: Aymara, Jaqaru, and Kawki Language Resources. The Black American Center is working on an NSF grant proposal.
k. The UF Repository is receiving hundreds of serials.
l. The Open Stack Project is comprised of materials that do not fit elsewhere.
m. Laurie Taylor is working on the Education Modules. She currently has 150 in process.
n. The Spanish Colonial web site is the most popular, used by teachers nation-wide.
o. The DLC is working on completing Mini-Grant proposals.
p. The Cuban Imprint is not yet funded.
q. The Internet Archive still has an outstanding project which will digitize theology and Cuban materials to microfilm. If NEH awards this project, notification will be sent by March 2008 and funding by October 2008.

r. Greenstone Issues (?)

4. ARL Statistics Reporting – Steve
   a. Over half of Departmental ARL Statistics have been submitted to the Task Force.
   b. Steve will send out a reminder to those who have not yet submitted.
   c. The statistics will be forwarded to Michele Crump in early October for submission to ARL.

5. Approval Plan Review Update - Steve
   a. Three vendors will be visiting in the next month. They are scheduled as follows:
      October 15 – Blackwell’s
      October 22 – Yankee Book Peddler
      October 29 – Coutts
   b. Each vendor will present a general session for selectors with a demonstration. This is open to all library staff. In the afternoon, selectors will convene to discuss the presentation.

6. Cataloging Update - Betsy
   a. There are still problems with Aleph and Endeca. Some have been solved and others have not. Rich is still working on a problem with the Endeca Item List.
   b. The TS Aleph Implementation Group is considering a revision in members. This may result in a merge with the Technical Services Steering Committee.
   c. An appropriate Active Shooter plan for Smathers Library was briefly discussed.

7. Satellite Collections - Betsy
   a. Betsy handed out a revised version of the AlephPro Catalog Access for Satellite Collections Policy.
   b. The Center for Autism and Related Disabilities and the Center for Medieval and Early Modern Studies are interested in having their collections added to the catalog.
   c. Staff members have expressed concern over how satellite collections are being handled and maintained. Discussion included the now-defunct UCET, the Harn Collection, and collection display issues.
   d. Betsy will contact Peter McKay, who is now the Interim Chair of Collection Management, to determine a course of action.

8. Acquisitions/Licensing Update – Jason
   a. Jason is merging files to create a local holding batch update which will be sent to OCLC for testing. After that, a
procedure for uploading altered or new records will need to be determined.

b. Paul and Jason are testing EDI for Monographs. EDI differs for Serials, but in approximately a month Ex Libris will offer a service package that codes both.

c. FCLA is planning to set up an Endeca Test Server for future program development before public release.

9. Update - Rich
a. Rich has been working with ILL, Lori Driscoll, Health and Law to have SFX include ILLIAD as a function. This would provide an ILLIAD link when full-text copies are not provided by other electronic resources.

10. Metadata Update – Naomi
a. Naomi and Mark both missed the last Metadata Subcommittee, so there is nothing yet to report.

b. Several problems have been found with item holding displays in Aleph and Endeca. There are also problems with ordinals. These are not affecting public use. As they are found they are forwarded to Betsy and Jason, who then report them appropriately.

11. Brittle Book Task Force - Cathy
a. The first meeting took place last week. Michele charged the Task Force.

b. The first three months of the focus are on the backlog in DLC. The following three months is focused on determining a procedure for older brittle books. The final six months will be comprised of implementing these procedures.

c. An article about the Retrospective Dissertation Scanning Project appeared in the Alligator on Tuesday, September 25. Hopefully this will spur interest in the project.

d. Florida Digital Archive is having problems.

e. The barcode vendor is going out of business. Cathy and Sonia Coleman are working to find another vendor and tattle-tape is being purchased from Solinet.