Public Service Council
Minutes
April 27, 2005

Members Present: Rich Bennett, Pam Cenzer, Gary Cornwell, Robena Cornwell, Lori Driscoll, Carol Drum, LeiLani Freund, Barry Hartigan, Barbara Hood, Iona Malanchuk, Tom Minton, Alice Primack, Patrick Reakes, Jana Ronan, Jan Swanbeck, Carol Turner, and Ben Walker.


Facilitator: Betsy Simpson

Guests: Tara Cataldo, Chelsea Dinsmore, Jenna Miller, Angela Mott, Marilyn Ochoa, Marina Salcedo, and Mark McCallister.

1. Mark McCallister from Academic Technology plans for Hub
   - Academic Technology will move out from the 5th floor in CSE to the Hub. Mark McCallister provided renovation details that will make this move possible.

2. Library West Information Commons Concept Team Report – LeiLani Freund & committee members
   - LeiLani Freund reviewed the Library West Info Commons Concept Team Report. Although the report focused on Library West it could be applicable library-wide. The Concept Team will continue to discuss the report recommendations. Now that the Concept Team’s charge is complete, it will be necessary to move ahead with specific design plans. Mark McCallister noted that he would like to attend any meetings about the design of the Library West Info Commons area.
   - The possibility of cross training Library West and Hub staff was discussed.

3. Report on marketing (Communications with Users Exec Summary) discussion
   - The Communicating with Users Group Executive Summary was reviewed and the difference between Public Relations and Marketing were discussed. Dale Canelas has approved the budget proposed for marketing and outreach activities for the next year. A recommendation was made to send someone to the ACRL marketing session (NOTE: There is no pre-conference on marketing scheduled for ALA, but we will monitor the availability of suitable training opportunities.) Continued dialog between the communications group and undergrads, graduates and faculty was recommended.

   - Lori Driscoll is working on a revised, user-focused ILL handout.
   - Suggestions about handout needs for 2005-2006 should be sent to Alice Primack.

5. Library Bulletin Board – Betsy Simpson
   - Betsy Simpson provided a brief overview of the Library Bulletin Board.
6. Updates and Reports

- The ILL Librarian vacancy search has been reopened and will close July 8th. Chelsea Dinsmore has agreed to serve as Interim ILL Librarian during the summer. An attempt is still being made to fill the vacant ILL LTA position.
- There will be an upgrade to ILLIAD on Friday. Most of the changes will be on the staff side. There was a period of time on Monday when requests were not going through.
- As of May 9th the MSL building will be VOIP and the telephone numbers will change.
- In order to address noise complaints MSL 5th floor will be furnished with carrel seating only. The 4th floor is also being rearranged.
- The MSL Outreach Librarian vacancy closes May 23rd.
- Carol Turner was invited to attend last week's Graduate Student Council Meeting. The graduate students are in favor of the Library West 6th floor being restricted to graduate students. They want the floor to provide both group study areas and quiet space for individual study.
- Staff members who want to participate in summer RefeXpress should contact Jana Ronan. Jana distributed the Library Instruction/Information Literacy Team Report for individuals to read before the next meeting.
- Suzanne Brown will go 2 to 3 more weeks due to injuries received in an auto accident.
- There is a ½ time serials position vacant at the Education Library.