

UF ETD Fall 2008 meeting

MEETING MINUTES

September 23rd

2 pm – 3:30 pm in LW 429

DRAFT:

Attendees:

Jim Cobb
Mo Sarns
Ed Schaeffer
Laura Robertson
Ann Lindell
Robena Cornwell
Dina Benson
Cathy Martyniak
Robert Parker
Stacy Wallace
Karen Bradley
Anne Taylor
Ken Booth
Lu Ai
Priscilla Caplan
Michele Crump
Carl Van Ness

1. Introductions and approve meeting minutes from January 31st (at <http://web.uflib.ufl.edu/committees/etd/minutes/default.html>) – APPROVED
2. Projects in lieu of discussion, with special guests Ann Lindell, Robena Cornwell and Laura Robertson.
 - a. College of Fine Arts does want to move ahead with transition from paper based projects to electronic projects. There was lots of discussion from the aspects of technology, available resources and politics. It was determined that a meeting for this topic alone was needed. That meeting will be set up for the Fall of 2008.
3. Document review schedule and frequency
 - a. Mailing lists will be updated as people leave or get added. However, there will be a thorough review once a year, in the Spring of each year.
 - b. The FCLA version of the file formats chart is generally updated in the Fall by them. UF will review any changes to the FCLA chart and edit the UF chart as appropriate.
 - c. Internal UF ETD procedure will be updated once a year, in the Fall. Bobby will coordinate this effort.

- d. Internal FCLA ETD procedures as they relate to UF will be updated once a year, in the Fall. Priscilla or Lu will send the changes to Cathy upon completion.
4. Dissertations whose PDF content is never sent to Proquest
 - a. Bobby showed the Proquest web site and pointed towards a UF content never.
 - b. If there is a dissertation with a 2 year secret restriction and the author has selected to never send their content to Proquest, the Proquest paperwork will NOT be sent to Proquest. It will be held in Preservation for 2 years and then sent to Proquest. Bobby will ask that the December 07's be taken down from the Proquest web site.
 - c. Priscilla indicated that the URL needed to be changed.
5. Changes at Graduate Editorial Office (GEO)
 - a. Stacey Wallace is now in charge of GEO
6. Changes at Proquest
 - a. Their form is now 9 pages, not 27. Cathleen May is no longer at Proquest. The price change has been implemented.
7. Circa training update – Ken (web site at <http://www.circa.ufl.edu/~etd/>)
 - a. Neighbors with GEO. One stop shopping for students. Sharing ETD ticket system. Increased traffic.
8. Secret for two years: catalog display discussion
 - a. Cathy and Gerald proposed to change the way Aleph titles display in the catalog for the Secret for 2 years. Before, NOTHING displayed for a secret for 2 years. The change suggested was to display author name, major, department, and advisor. Title and summary will not display until the 2 year period expires. The link language in Aleph was examined and slightly modified. The change was approved.
9. Dissertations written by students using NIH grant funds
 - a. Since a dissertation is not the final draft of a peer reviewed article, the group felt that the new NIH guidelines of mandatory submission to PubMed Central may not apply to dissertations. Karen Bradley will take this question to Mark Scion or Brian Prindle for clarification.
10. Overview of meeting with MFA professors and Open Access
 - a. Cathy gave an overview of a May 2008 meeting between the Libraries, GEO staff and 4 English professors. The professors wanted to have longer than 2 year restriction and felt that coming back every two years to request an extension was unreasonable. The Library drafted a cover letter they can use with their students with 15 year and permanent restriction options. A discussion regarding the pro and cons of open access ensued. There was no consensus. Karen Bradley will talk with Dr. Gerhardt about it.