

ETD Meeting: Library, Graduate School, Fine Arts

Minutes

Smathers Library Room 1A

May 22, 2008

3-4:30p

DRAFT

Attendees: Michele Crump, Lori Driscoll, Pamela Gilbert, Kenneth Kidd, David Leavitt, Cathy Martyniak, Bobby Parker, Anne Taylor, Carl Van Ness, Stacy Wallace

Introductions - All

Group members briefly introduced themselves.

Approve July minutes - All

The July 2007 ETD minutes were approved.

MFA ETD Discussion

Cathy Martyniak distributed a document providing background and facts about ETDs at UF.

Definitions for the embargo restriction category and the secret restriction category were provided to clarify any previous misinterpretation. After a good deal of discussion it was agreed that the ETD restriction options for the Masters in Fine Arts would include 15 embargo and permanent embargo and for PhDs in Fine Arts a 15 year embargo option would be available.

Currently, if a student wishes to extend the restriction period for their ETD they submit a letter requesting the extension along with their ETD. It was agreed, that students in the upcoming graduating class may request a permanent embargo in the same manner. The College of Fine Arts will ensure their students are educated about the difference between embargo and secret so they make an informed choice. NOTE: Students graduating in May 2008 can amend their cover letters if they requested secret restriction and really intended for their restriction to be more like an embargo. The College of Fine Arts will work with those students and send corrected letters to Ann Taylor. The library needs two copies of the letters; one to Bobby Parker, one to Carl Van Ness. The library is currently unfamiliar with these letters, as such; Ann Taylor will provide Cathy Martyniak with an example.

It was noted there needs to be more education with departments, college chairs, advisors, etc about ETD restriction options to assure everyone knows what the restrictions are and their ramifications. It was also noted UF Graduate Council needs to begin looking at creating a policy for ETDs. To this end it was agreed this topic should be taken to the University Libraries Committee when it resumes meetings in August 2008 in order to get it onto the University's agenda.